

VILLAGE OF BRADLEY

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RESOLUTION NO. R-5-20-6

A RESOLUTION APPROVING THE PURCHASE OF ADJUDICATION SOFTWARE FROM  
MUNICIPAL SYSTEMS INCORPORATED  
FOR THE POLICE AND COMMUNITY DEVELOPMENT DEPARTMENTS

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ADOPTED BY THE  
BOARD OF TRUSTEES OF THE  
VILLAGE OF BRADLEY

THIS 26<sup>th</sup> DAY OF May, 2020

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Published in pamphlet form by the authority of the Board of Trustees of the Village of Bradley,  
Kankakee County, Illinois this 26<sup>th</sup> day of May, 2020.

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**WHEREAS**, the Village of Bradley is not a home rule municipality within Article VII, Section 6A of the Illinois Constitution and, pursuant to the powers granted to it under 65 ILCS 5/1-1 et seq.; and,

**WHEREAS**, the Village of Bradley recognized the desire to improve management, business process workflow & recordkeeping for its local court adjudication process while reducing internal cost and providing consistent due process for the public; and

**WHEREAS**, the Village of Bradley (“the Village”) has an existing e-ticketing process where the Village has the ability to implement adjudication software to assist in the local ticketing process for the Police and Community Development Departments; and

**WHEREAS**, the Village of Bradley (“the Village”) currently uses Municipal Services Incorporated to collect on debts owed to the Village and therefore the adjudication software will provide a more streamlined approach in collecting past due debts

**WHEREAS**, the Village Board finds that this Resolution protects and promotes the public welfare, safety, health and morals;

**NOW THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF BRADLEY, KANKAKEE COUNTY, ILLINOIS, PURSUANT TO ITS STATUTORY AUTHORITY, AS FOLLOWS:**

**SECTION 1. ADJUDICATION SOFTWARE PURCHASE AND IMPLEMENTATION  
AUTHORIZED**

The Deputy Police Chief is authorized and directed to execute an agreement with Municipal Software Incorporated (MSI) for adjudication software and related professional services, substantially in the format attached hereto as Exhibit A, subject to such modifications as shall be acceptable to him with the approval of the Village Administrator. The Deputy Police Chief shall further be authorized and directed to execute any related or supplemental documents, including approval of scopes of work, project timelines or revisions thereto, proposals, customer completion certificates, training certificates, deployment certificates or related documents, and is further authorized to serve as project manager and to execute all documents relating to project implementation. The Deputy Police Chief shall further be authorized to execute agreements relating to supplemental work from MSI, provided that the total cost authorized for project purchase and implementation shall not exceed \$36,150.

**SECTION 2.** The Corporate Authorities hereby waive, by an affirmative vote of two-thirds (2/3) of the trustees presently holding office, any and all competitive bidding requirements as might otherwise be applicable to the purchases authorized by this Resolution.

**SECTION 3.** In the event that any provision or provisions, portion or portions, or clause or clauses of this Resolution shall be declared to be invalid or unenforceable by a Court of competent jurisdiction, such adjudication shall in no way affect or impair the validity or enforceability of any of the remaining provisions, portions, or clauses of this Resolution that may be given effect without such invalid or unenforceable provision or provisions, portion or portions, or clause or clauses.

**SECTION 4.** That all ordinances, resolutions, motions, or parts thereof, conflicting with any of the provisions of this Resolution, are hereby repealed to the extent of the conflict.

**SECTION 5.** That the Village Clerk is hereby directed to publish this Resolution in pamphlet form.

**SECTION 6.** That this Resolution shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

**PASSED** by the Board of Trustees on a roll call vote on the 26<sup>th</sup> day of May, 2020.

**TRUSTEES:**

ROBERT REDMOND	Aye - <input checked="" type="checkbox"/>	Nay - <input type="checkbox"/>	Absent - <input type="checkbox"/>
MICHAEL WATSON	Aye - <input checked="" type="checkbox"/>	Nay - <input type="checkbox"/>	Absent - <input type="checkbox"/>
RYAN LEBRAN	Aye - <input type="checkbox"/>	Nay - <input type="checkbox"/>	Absent - <input checked="" type="checkbox"/>
BRIAN BILLINGSLEY	Aye - <input checked="" type="checkbox"/>	Nay - <input type="checkbox"/>	Absent - <input type="checkbox"/>
DARREN WESTPHAL	Aye - <input checked="" type="checkbox"/>	Nay - <input type="checkbox"/>	Absent - <input type="checkbox"/>
BRIAN TIERI	Aye - <input checked="" type="checkbox"/>	Nay - <input type="checkbox"/>	Absent - <input type="checkbox"/>

**ACTING VILLAGE PRESIDENT:**

MICHAEL WATSON	Aye - <input type="checkbox"/>	Nay - <input type="checkbox"/>	Absent - <input type="checkbox"/>	Non-voting <input checked="" type="checkbox"/>
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<b>TOTALS:</b>	Aye - <u>5</u>	Nay - <u>0</u>	Absent - <u>1</u>
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**ATTEST:**

  
JULIE TAMBLING,  
VILLAGE CLERK

**APPROVED** this 26<sup>th</sup> day of May, 2020.

  
MICHAEL WATSON,  
ACTING VILLAGE PRESIDENT

**ATTEST:**

*Julie Tambling*  
JULIE TAMBLING,  
VILLAGE CLERK

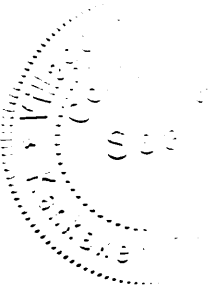
STATE OF ILLINOIS            )  
  )  
COUNTY OF KANKAKEE    )        §§

I, JULIE TAMBLING, Village Clerk for the Village of Bradley, County of Kankakee and State of Illinois, DO HEREBY CERTIFY that the attached is a true, perfect, and complete copy of Resolution number R52016, "A RESOLUTION WAIVING COMPETITIVE BIDDING AND APPROVING THE PURCHASE AND OUTFITTING OF NINE CHEVROLET TAHOE SUVS FOR USE BY THE BRADLEY POLICE DEPARTMENT" which was adopted by the Village President and Board of Trustees at a meeting held on the 26<sup>th</sup> day of May, 2020.

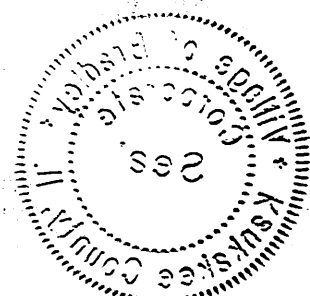
IN WITNESS WHEREOF, I have hereunto set my hand in the Village of Bradley, County of Kankakee and State of Illinois, on this 26<sup>th</sup> day of May, 2020.

Julie Tambling  
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JULIE TAMBLING,  
VILLAGE CLERK

(SEAL)



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# Agenda Cover Memorandum

Meeting Date:

5/25/20

Fiscal Year: 2021

Internal Review
Initials <i>RA</i>
Date <i>5-22-20</i>

Agenda Item: Purchase of Adjudication Software for the Police and Community Development Departments

Item Type:  Ordinance  Resolution  Other

Action Requested:  Approval  First Reading  For Discussion  Informational

Staff Contact: Name: Craig Anderson  
Phone: 815 936-5123  
Email: caanderson@bradleyil.org

Summary:

The Village currently does not have professional software to manage and administer its local ordinance and adjudication function. Currently the process is conducted via a manual handwritten process, lacks efficiency, and exposes the Village to potentially inaccuracy. To address these concerns, staff has completed research, evaluated possibilities, and is providing a recommendation to purchase and implement the use of adjudication software from Municipal Software Incorporated.

The use of the software is an investment in technology that will pay for itself in a very short time. It will streamline & modernize workflow, reduce internal cost and provide consistent due process for all involved. The Police and Community Development Departments will no longer have to hand write local tickets and will be able to electronically issue them via the same technology we are currently using for State tickets. This will enable our Staff to more quickly and accurately issue tickets which will save money as well as the cost of purchasing ticket books. The will print out tickets via the thermal printers that are currently in their vehicles. This information then will electronically be uploaded into the adjudication software and will no longer have to be manually entered into New World. This will also save a significant amount of time for the adjudication process by being able to schedule & reschedule and automatically create letters at the click of a button.

Cost:

- Year 1,2,3 licensing and hosting \$25,200
  - Year 2,3 support and maintenance cost \$7,200
  - Maximum training cost \$3,750
- Total Cost First 3 Years \$36,150

Years 4+ \$9,000 per year



## Agenda Cover Memorandum

### Recommendation:

Approve the Purchase of Adjudication Software not to exceed \$36,150.00

### Supporting Documents:

Quote from Municipal Software Incorporated

### Financial (if applicable)

Is this a budgeted item?     Yes         No                     Requires Budget Amendment

Line Item:                    20-01-00-5440                    Title:    Software Purchase

Amount Budgeted:        \$50,000

Estimated Cost:            \$36,150





## Bradley Pricing Proposal

### CORE360 Adjudication Modules:

The pricing below is for the MSI CORE360 software platform and includes the Building Code and Local Ordinance modules.

**Option 1** - Monthly Subscription Fee: \$1,000/month with a 36 month initial agreement. After 36 months the monthly fee is reduced to \$750/month\*\*\*.

#### Software Subscription Pricing Includes:

- Business Server and Database
- Secured Hosting
- Software Enhancements
- Unlimited on-going telephone support (M-F 8:30am-5pm)
- Data Backups

The monthly subscription eliminates the need to purchase hardware or incur any large upfront payments for implementing the MSI software. The browser based software can be accessed by each user who is setup in the system and provided with login credentials. The pricing is not subject to the number of individuals who access the software and does not limit the number of users who can be in the software at one time.

**Total 36 month cost = \$36,000.00**

**Annual cost years 4+ = \$9,000.00**

**Option 2** – Bradley makes an initial payment of \$25,200 for 36 months of licensing and hosting. Years 2 and 3 would have support and maintenance costs of \$3,600 annually (\$7,200 total).

Starting in year 4 support, maintenance, and hosting would be \$750/month\*\*\*

**Total 36 month cost = \$32,400.00**

**Annual cost years 4+ = \$9,000.00**

**\*\*\* Future pricing is subject to MSI's published rates at the conclusion of the initial 36 month agreement**

**Training:**

Training for the CORE360 Adjudication Modules is estimated to take 25-30 hours and will cover System Setup, Administrators, End Users (this includes records department personnel and officers, if electronic ticketing is used), Hearing/Docket Management, and Reporting. Standard training pricing is \$185 per hour, but we are reducing the hourly rate to **\$125 per hour** for Bradley.

The training is billed "as used" at the conclusion of each month and will have a not to exceed maximum of 30 hours.

Training Cost: Not to exceed maximum of \$3,750.00