

VILLAGE OF BRADLEY

RESOLUTION NO. R-5-20-5

A RESOLUTION APPROVING THE PURCHASE OF BS&A SOFTWARE FOR THE FINANCE
AND COMMUNITY DEVELOPMENT DEPARTMENTS

ADOPTED BY THE
BOARD OF TRUSTEES OF THE
VILLAGE OF BRADLEY

THIS 26th DAY OF May, 2020

Published in pamphlet form by the authority of the Board of Trustees of the Village of Bradley,
Kankakee County, Illinois this 26 day of May, 2020.

RESOLUTION NO. R-5-20-5

A RESOLUTION APPROVING THE PURCHASE OF BS&A SOFTWARE FOR THE FINANCE AND COMMUNITY DEVELOPMENT DEPARTMENTS

WHEREAS, the Village of Bradley is not a home rule municipality within Article VII, Section 6A of the Illinois Constitution and, pursuant to the powers granted to it under 65 ILCS 5/1-1 et seq.; and,

WHEREAS, financial software is a critical component of the ability of a public entity to conduct its operations efficiently and in compliance with applicable legal requirements, and to maintain financial best practices and fiscal transparency; and,

WHEREAS, the Village of Bradley ("the Village") wishes to authorize the purchase and implementation of new financial software; and,

WHEREAS, the Village Board finds that this Resolution protects and promotes the public welfare, safety, health and morals;

NOW THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF BRADLEY, KANKAKEE COUNTY, ILLINOIS, PURSUANT TO ITS STATUTORY AUTHORITY, AS FOLLOWS:

SECTION 1. FINANCIAL SOFTWARE PURCHASE AND IMPLEMENTATION AUTHORIZED

The Finance Director is authorized and directed to execute an agreement with Bellefeuil, Szur & Associates, Inc. ("BSA") for financial software and related professional services, substantially in the format attached hereto as Exhibit A, subject to such modifications as shall be acceptable to him with the approval of the Village Administrator. The Finance Director shall further be authorized and directed to execute any related or supplemental documents, including approval of scopes of work, project timelines or revisions thereto, proposals, customer completion certificates, training certificates, deployment certificates or related documents, and is further authorized to serve as project manager and to execute all documents relating to project implementation. The Finance Director shall further be authorized to execute agreements relating to supplemental work from BSA, provided that the total cost authorized for project purchase and implementation shall not exceed \$225,000 (exclusive of subsequent year support/maintenance costs). Any portion of this cost not funded in the approved FY21 budget and which is incurred or chargeable in FY22 shall be included in the budget for FY22.

SECTION 2. The Corporate Authorities hereby waive, by an affirmative vote of two-thirds (2/3) of the trustees presently holding office, any and all competitive bidding requirements as might otherwise be applicable to the purchases authorized by this Resolution.

SECTION 3. In the event that any provision or provisions, portion or portions, or clause or clauses of this Resolution shall be declared to be invalid or unenforceable by a Court of competent jurisdiction, such adjudication shall in no way affect or impair the validity or enforceability of any of the remaining provisions, portions, or clauses of this Resolution that may be given effect without such invalid or unenforceable provision or provisions, portion or portions, or clause or clauses.

SECTION 4. That all ordinances, resolutions, motions, or parts thereof, conflicting with any of the provisions of this Resolution, are hereby repealed to the extent of the conflict.

SECTION 5. That the Village Clerk is hereby directed to publish this Resolution in pamphlet form.

SECTION 6. That this Resolution shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

PASSED by the Board of Trustees on a roll call vote on the 26th day of May, 2020.

TRUSTEES:

ROBERT REDMOND	Aye - <input checked="" type="checkbox"/>	Nay - <input type="checkbox"/>	Absent - <input type="checkbox"/>
MICHAEL WATSON	Aye - <input checked="" type="checkbox"/>	Nay - <input type="checkbox"/>	Absent - <input type="checkbox"/>
RYAN LEBRAN	Aye - <input type="checkbox"/>	Nay - <input type="checkbox"/>	Absent - <input checked="" type="checkbox"/>
BRIAN BILLINGSLEY	Aye - <input checked="" type="checkbox"/>	Nay - <input type="checkbox"/>	Absent - <input type="checkbox"/>
DARREN WESTPHAL	Aye - <input checked="" type="checkbox"/>	Nay - <input type="checkbox"/>	Absent - <input type="checkbox"/>
BRIAN TIERI	Aye - <input checked="" type="checkbox"/>	Nay - <input type="checkbox"/>	Absent - <input type="checkbox"/>

ACTING VILLAGE PRESIDENT:

MICHAEL WATSON	Aye - <input type="checkbox"/>	Nay - <input type="checkbox"/>	Absent - <input type="checkbox"/>	Non-voting <input checked="" type="checkbox"/>
TOTALS:	Aye - <u>5</u>	Nay - <u>0</u>	Absent - <u>1</u>	

ATTEST:


 JULIE TAMBLING,
 VILLAGE CLERK

APPROVED this 26th day of May, 2020.


 MICHAEL WATSON,
 ACTING VILLAGE PRESIDENT

ATTEST:


 JULIE TAMBLING,
 VILLAGE CLERK

STATE OF ILLINOIS)
) §§
COUNTY OF KANKAKEE)

I, JULIE TAMBLING, Village Clerk for the Village of Bradley, County of Kankakee and State of Illinois, DO HEREBY CERTIFY that the attached is a true, perfect, and complete copy of Resolution number R-520-5, "A RESOLUTION WAIVING COMPETITIVE BIDDING AND APPROVING THE PURCHASE AND OUTFITTING OF NINE CHEVROLET TAHOE SUVS FOR USE BY THE BRADLEY POLICE DEPARTMENT" which was adopted by the Village President and Board of Trustees at a meeting held on the 26th day of May, 2020.

IN WITNESS WHEREOF, I have hereunto set my hand in the Village of Bradley, County of Kankakee and State of Illinois, on this 26th day of May, 2020.

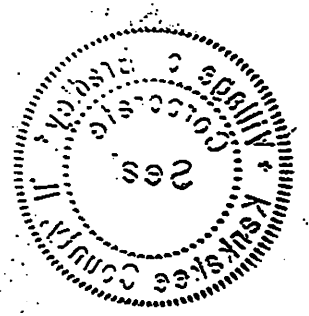


JULIE TAMBLING,
VILLAGE CLERK

(SEAL)



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Proposal for Software and Services, Presented to...

Village of Bradley, Kankakee County IL

May 20, 2020

Quoted by: Kevin Schafer



Thank you for the opportunity to quote our software and services.

At BS&A, we are focused on delivering unparalleled service, solutions, support, and customer satisfaction. You'll see this in our literature, but it's not just a marketing strategy... it's a mindset deeply embedded in our DNA. Our goal is to provide such remarkable customer service that our customers feel compelled to remark about it.

*We are extremely proud of the many long-term customer relationships we have built. Our success is directly correlated with putting the customer first and consistently choosing to **listen**. Delivering unparalleled customer service is the foundation of our company.*

Cost Summary

Applications and Annual Service Fee prices based on an approximate population of 15,277 and 5,000 utility accounts. Software is licensed for use only by municipality identified on the cover page. If used for additional entities or agencies, please contact BS&A for appropriate pricing. Prices subject to change if the actual count is significantly different than the estimated count.

Applications

Financial Management	
General Ledger .NET	\$8,495
Accounts Payable .NET	\$7,245
Cash Receipting .NET	\$7,245
Miscellaneous Receivables .NET	\$7,245
Utility Billing .NET	\$10,000
Personnel Management	
Payroll .NET	\$9,345
Human Resources .NET	\$8,495
Community Development	
Building Department .NET	\$10,620
Field Inspection .NET	\$4,460
Business License .NET	\$5,945
BS&A Online	
Community Development <i>Permit Application Feature - Enables contractors and the general public to submit permit applications online (A fee of \$2/application is accumulated and billed to the municipality).</i>	\$6,690
Employee Self-Service	\$5,610
Public Records Search + Online Bill Pay <i>With use of integrated Credit Card Processor</i>	\$2,500
	Subtotal
	\$93,895



Data Conversions/Database Setup

Convert existing MSI data to BS&A format:

General Ledger (COA, Balances, Budget, Up to 10 Years Journal Transaction history.)	\$4,250
Accounts Payable (Vendors, Up to 10 years invoices and check history)	\$3,625
Payroll (Database setup, employee detail, YTD, up to 10 years check history)	\$7,010
Utility Billing	\$8,500

Database Setup:

Miscellaneous Receivables (Setup of Billing Items, Penalties)	\$1,500
Cash Receipting (Setup of Receipt Items/Tender Types)	\$1,500
Human Resources (Setup of Licenses, Certifications, Benefit Plans, Positions. Not assigned to Employees)	\$3,000
Building Department (Per database)	\$3,000
Business Licensing (Per database)	\$1,500

Subtotal \$33,885

No conversion or database setup to be performed for:

Field Inspection .NET

Custom Import

Custom import from third-party software to populate Building Department database with parcels, properties, and current owners. \$1,500

Project Management and Implementation Planning

Services include:

- Analyzing customer processes to ensure all critical components are addressed.
- Creating and managing the project schedule in accordance with the customer's existing processes and needs.
- Planning and scheduling training around any planned process changes included in the project plan.
- Modifying the project schedule as needed to accommodate any changes to the scope and requirements of the project that are discovered.
- Providing a central contact between the customer's project leaders, developers, trainers, IT staff, conversion staff, and other resources required throughout the transition period.
- Installing the software and providing IT consultation for network, server, and workstation configuration and requirements.
- Reviewing and addressing the specifications for needed customizations to meet customer needs (when applicable).

\$22,000



Implementation and Training

- \$1,000/day
- Days quoted are estimates; you are billed for actual days used

Services include:

- Setting up users and user security rights for each application
- Performing final process and procedure review
- Configuring custom settings in each application to fit the needs of the customer
- Setting up application integration and workflow methods
- Onsite verification of converted data for balancing and auditing purposes
- Training and Go-Live

Software Setup	Days:	4		\$4,000
Financial Management Applications	Days:	19		\$19,000
Personnel Management Applications	Days:	10		\$10,000
Community Development Applications	Days:	15		\$15,000
	Total:	48	Subtotal	\$48,000



Cost Totals

Not including Annual Service Fees

Applications	\$93,895
Data Conversions	\$33,885
Custom Import	\$1,500
Project Management and Implementation Planning	\$22,000
Implementation and Training	\$48,000
Total Proposed	\$199,280
<i>Travel Expenses</i>	<i>\$17,400</i>

Payment Schedule

- 1st Payment: **\$55,885** to be invoiced upon execution of this agreement.
2nd Payment: **\$93,895** to be invoiced at start of training.
3rd Payment: **\$66,900** to be invoiced upon completion of training.



Annual Service Fees

Unlimited support during your first year with the program is included in your purchase price. Thereafter, Service Fees are billed annually. After two (2) years, BS&A Software reserves the right to increase the Annual Service Fee by no more than the yearly Consumers Price Index for All Urban Consumers U.S. city average (CPI-U).

Financial Management	
General Ledger .NET	\$1,700
Accounts Payable .NET	\$1,450
Cash Receipting .NET	\$1,450
Miscellaneous Receivables .NET	\$1,450
Utility Billing .NET	\$2,000
Personnel Management	
Payroll .NET	\$1,870
Human Resources .NET	\$1,700
Community Development	
Building Department .NET	\$2,125
Field Inspection .NET	\$890
Business License .NET	\$1,190
BS&A Online	
Community Development	\$1,340
Employee Self-Service	\$1,120
Public Records Search	\$1,500
Total Annual Service Fees	\$19,785

