

Village of Bradley  
Police & Fire Committee  
Thursday, December 13, 2018  
4:45 PM

Members Present: Trustee Gadbois, Trustee Allen, Trustee Watson, Chief Johnston, Captain Goudreau, Administrator Wojnarowski, Mayor Adams, Danielle Dugan & Trustee Redmond.

**Public Comment** –None

**FIRE DEPARTMENT – Captain Goudreau**

\* First order of business, Captain Goudreau presented the committee with a bid for another Thermal Imaging Camera for a third vehicle. This is a budgeted item; budget line is \$10,000 – Air One Equipment bid is \$7,999.00. This is the exact same brand as the other two cameras the department currently has.

Trustee Watson asked the age of the other two, Captain Goudreau stated there are two years old. This will allow a camera in each vehicle, therefore no moving around.

\* Second item, which is also a budgeted item at \$9,000 in that line, the department did receive two bids: Gear drying system – currently the department is drying the gear with a hose dryer – this is not a best practice due to carcinogen's on the hoses is being exposed to the gear. This was discussed during the budget process.

- \*1) Haiges Machinery Inc, \$7,550.00 which includes the Special OPS for dive gear
- 2) Air One Equipment, \$7,995.00 with the same special OPS for dive gear

The department is recommending the Haiges Machinery Inc which is the lowest bid received.

Trustee Gadbois motioned to approve the purchase, second by Trustee Allen. All in favor. Motion carried.

**Additional Department Report**

Trustee Gadbois mentioned that she has talked with Chief Travis about the Capital Budget; this will be discussed at a future date.

Captain Goudreau mentioned the only other item from the budget for future discussion will be a new command vehicle – it was recommended to wait for the interim chief to pursue the vehicle purchase.

Mayor Adams asked about the recent egg farm fire and wanted to know why Bradley could not respond. Captain Goudreau stated that for the past year the POC's have not been following through on showing up for calls. On that particular night in question, 5 call outs were made and no one showed. Our department is maned with only two people on a shift- to run a fire call 3 is the minimum. There is definitely a need for rebuilding the POC program and ensuring department commitment.

Trustee Redmond asked if the POC's have a minimum amount of hours to serve, Captain Goudreau responded with 20% training and 10% responding to calls. Trustee Redmond asked, if they do not adhere then what? In the past there has been no discipline for no shows. It is the hope moving forward to get the program back on track.

Trustee Watson asked how does the scheduling work for the POC's? Group scheduling? Captain Goudreau tried to explain how the past practice has been working.

Mayor Adams asked about another call he seen video on – call received at 3:10 am dispatched at 3:11 am on East Broadway. Mayor's concern is that the Engine did not get on scene for 6 minutes? He expressed a concern for the length of time at such an early time in the morning? Captain Goudreau stated it takes a good 4 minutes to get out the door, responding to a call in the middle of the night. Compared to other departments staffed with 9 to 11 per shift that can promptly respond and get out the door.

Administrator Worn also commented on the importance of keeping data and taking a look at areas of need and how we can address this down the road.

Mayor Adams asked if the Career Center has a fire program. Captain Goudreau responded yes, and currently one of our cadets attends that program.

Captain Goudreau mentioned he is looking forward to the future of Bradley.

### **Police Department – Chief Johnston**

X Chief Johnson shared with the committee about the 10 Shared Principles from the NAACP and the Illinois Association of Chiefs of Police. (See Attached)

As the Bradley Police Department and other Police Departments continue to work with the NAACP on forming the Crisis Response Team this just shows the community our department is working together and hoping to form a sense of unity and understanding so situations do not escalate.

There are 92 departments in the State of Illinois that have signed on, in Kankakee County currently just the Sheriff's office and Bourbonnais department has signed on. It is Chiefs intent to sign this just after the first of the year. This is another effort of community policing in the Village of Bradley.

Trustee Allen thanked the Chief for his efforts for being proactive with collaborating with other organizations and departments.

Mayor Adams commented on his participation with the past Chiefs meeting and how nice it is to see our community and so many others work together.

Chief also mentioned the department's participation with district 111 career day, as well as KCC law week participation.

Trustee Watson asked who makes up the Crisis Response Team. Chief stated it is local law enforcement, clergy, social service agencies, youth and more. Trustee Watson asked is there a formal outline of this team, Trustee Gadbois said that is being worked on and when completed it will be published. Trustee Watson asked if there is a cost to be involved. The answer is no cost, other than time working on the committee and the cost of maybe lunch if your agency is hosting. There is a great partnership being formed. Captain Goudreau asked if Fire Department is represented at these meetings. Trustee Gadbois said she will make mention to NAACP about getting Fire Departments involved too.

### **\*Department Report**

Friday, December 14, 2018 is Shop with a Cop at the Bradley Walmart. If you have an opportunity to help out it's appreciated.

Friday evening 6:00 pm is the story time at Barnes & Nobel with a craft time after the story.

\* Chief Johnston reported that almost 1,000 books have been donated to the department that will be shared with other departments and programs in the county.

Chief Johnston shared with the committee a recent retail thief situation in Bradley from a local store, and how well the sergeant and patrol worked together to apprehend this person. The Bradley PD continues doing a great job with exposure/Community Policing and Chief believes this is in part to the recent Holiday theft being low. Another tool has been the Sky Watch system that has been really successful. This is a system we rent for the holiday season and has proven to be very useful.

### **OT**

Patrol – continues to do well – currently holding the line. Less than half of the OT budget has been used.

Sergeant – 84% of the budget has been spent. As reported in the past the CBA and a medical situation is the primary reason for OT budget.

Chief Johnston would like to bring to the committee about a Sergeant's opportunity to attend the School of Police Staff & Command through Northwestern University. This is a critical part of a supervisors training. Currently every Sergeant has gone through this program – it starts in January 2019 for a total of 2 weeks per month for 5 months. Currently we have a Sergeant ready to attend this program, given the situation of the OT budget Chief felt this was important to bring before the committee to understand it will go through the remaining OT and that's not considering any other potential things that can come up with the Sergeants. Chief is asking what the committee feels about this, but to also remember that this training is only once a year.

Trustee Watson asked about the Dispatch overtime? Dispatch – is now over budget – the CBA allows for OT paid out for roll call. We have talked about this in the past committee meetings and are now hoping to get a new dispatcher hired from this last round of testing. Interviews are ongoing for a new dispatcher.

Admin Wojnarowski stated that Chief has held on the line with dispatch and not filling the dispatch previously was a good decision however there is some stress on the department when you continue to work with one less. So knowing there is potential of other staff moving on in their career there is a need to staff the dispatch. Interviews are happening this week with the potential of hiring very soon.

Trustee Watson asked about the medical situation within the Sergeants – Chief stated at this time no one is out.

Trustee Watson stated that since we are so close to the end of the budget year why not wait until next budget? Chief mentioned this program is only available in January each year; there is another program available in a location that would incur additional costs, hotel, food and travel.

Trustee Gadbois brought back to the group what is the direction for Chief about the Staff & Command program opportunity for the Sergeant? Trustee Watson asked if there are any other program opportunities for this training. Chief said a possible online training could be available although he does not recommend that for this type of program, Trustee Watson asked about cost, Chief said \$3,900 – Trustee Watson asked about the cost for online – Chief said it is the same.

Admin Wojnarowski expressed her concern for the delay of training and what does that mean to the department. Trustee Watson wanted to know about the availability of the online program? Chief will find out – however he did state that if that is the direction he would prefer to then postpone the training until next year.

Mayor Adams brought up the possible opportunity for a scholarship? Chief said he will look into it.

Trustee Gadbois stated she would like to see the sergeant have the opportunity to attend this program, Trustee Allen agreed but would like to see more time available in the future for these types of discussions.

Trustee Watson said his main concern is the overall budget. Chief said he has done a review of his budget and he is trying to hold the line the best he can. Chief stated for the committee that the fuel line will probably be over due to many factors – cost of gas during the summer months, which is reflected by more community policing. Trustee Watson asked if Trustee Redmond has any thoughts on this topic. Trustee Redmond believes the classroom environment is beneficial; the question is the funds for the program and the current budget.

Trustee Gadbois asked the Chief how he feels his budget will end. Chief answered giving costs going up and down – specifically fuel – there are other line items he hopes to hold costs – such as cell phone – the reimbursement of cell phone policy will be changing for the next budget year. Trustee Watson asked about how the cell phone information that needs to be used for a court case how is available? Chief stated the email information through a phone is on the server – that is where the information is stored. Should we need to have a call log from the cell phone, each personnel knows that it is subject to FOIA.

A recommendation needs to be made from this committee regarding the Sergeant attending the course, Trustee Allen made the motion to send to full board for approval, second by Trustee Gadbois – Trustee Watson abstained.

This will be on the Full Board Agenda for Monday, December 17, 2018.

Trustee Redmond commented that in the future these types of requests should come before the board sooner. Trustee Gadbois said this information can also be discussed during the budget process.

**Other**

Trustee Watson asked about the Shooting Range clean up and how often this happens – Chief said that was last year due to the flood in the Village Hall and there is a regular schedule for cleaning. The annual budget for the range is \$11,000.00 this covers ammunition and cleaning. Other departments using the range provide their own ammunition.

Trustee Watson wanted to know more about the scheduling of the range for the officers. Chief said as long as two are down there – they can go down and shoot. Practice is done off schedule.

Trustee Watson wanted to know about spouse usage, Chief said no – that when he went to IMIC it was recommended that only officers use the range. Trustee Watson asked if there is a written policy. Chief said yes there is.

Motion to adjourn at 6:10 pm by Trustee Watson, second by Trustee Gadbois  
All in favor, motion carried – meeting adjourned.

Respectfully submitted by,



Trustee Gadbois  
Chair, Police & Fire Committee